

# Lesson 3 Worksheet: Designing Your Action Plan

**Theme Scripture:** *“Write the vision; make it plain on tablets.”* — Habakkuk 2:2

## Section 1: Daily, Weekly, Monthly Planning

- Daily Plan (3 priorities):
  - 1.
  - 2.
  - 3.
- Weekly Plan (2 recurring tasks):
  - 1.
  - 2.
- Monthly Plan (1 milestone): \_\_\_\_\_

## Section 2: Prioritization Matrix

- Task List:
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  - 
  - 
  - 
  -
- Categorize:
  - Urgent & Important: \_\_\_\_\_
  - Important, Not Urgent: \_\_\_\_\_
  - Urgent, Not Important: \_\_\_\_\_
  - Neither: \_\_\_\_\_

## Section 3: Accountability Strategies

- Accountability Partner: \_\_\_\_\_
- Weekly Check-In Schedule: \_\_\_\_\_
- Self-Review Questions:
  - 1.
  - 2.